

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2023" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Mells**

County area (local councils and parish meetings only): **SOMERSET EAST**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Joy Book, Clerk and RFO**

Date: **02.06.22**

		£	£
Balance per bank statements as at 31/3/23:			
HSBC	account 1	6,791.64	
Barclays	account 2	5,329.90	
[add more accounts if necessary]			
			12,121.54
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
	7	(375.00)	
	8	(295.24)	
	9	(70.60)	
	10	(200.00)	
	11	(150.00)	
			(1,090.84)
Add: any un-banked cash as at 31/3/22			
			-
Net balances as at 31/3/23 (Box 8)			<u>11,030.70</u>